

**CITY OF CARO COUNCIL COMMITTEE OF THE WHOLE MINUTES**  
**January 13, 2025, 6:00 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the Committee of the Whole meeting of the City Council to order January 13, 2025, at 6:03 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Gregory Hutchison (6:16 p.m.), Charlotte Kish, Doreen Oedy, Heidi Parker (6:17 p.m.), and Jill White (6:15 p.m.).

Others: Scott Czasak – Manager, Jana Brown – Deputy City Clerk, Tom Reese – DPW Superintendent, Mike Fader – DPW, Police Chief Brian Newcomb and other guests.

**PUBLIC COMMENTS:** None

**BUSINESS ITEMS:**

**1. Water Reliability Study**

Presentation was given by Mike Carpenter, Rowe Engineering, of the Water Reliability Study. A light history was given regarding abandoned & current wells and how a location for a new well is determined. Mike Carpenter reviewed the current study providing highlights of Michigan Environment, Great Lakes, Energy (EGLE)'s requirement to conduct the study along with historical, current and future water use.

**The Water Reliability Study is to be placed on January 21, 2025, regular council agenda.**

**2. Banner Policy**

Discussion was held on possibly changing the cost of hanging banners as well as the ability for banners to be approved administratively as opposed to placing them on the agenda for council to approve.

**The Banner Policy is to be placed on January 21, 2025, regular council agenda.**

**3. Ordinance No. 486 – Food Trucks**

Scott Czasak, City Manager, provided feedback on the first season of the food truck ordinance. Discussion was held on potential changes to the length of permits.

**4. WWTP Project Update**

The pre-construction part of the project should be starting in the next 1-2 weeks, and a groundbreaking ceremony is set to be held at the site for the new UV building. The date for the groundbreaking ceremony will be provided to the council so they may attend. The City Manager made the first request for reimbursement of approximately \$608,000.00 against the construction loan. Further updates will be provided to the council on a regular basis.

**5. WWTP Vacancy**

Scott Czasak, City Manager, provided wage comparison from across the State of Michigan for the Wastewater Treatment Plant Superintendent position. The council

discussed wages and available benefits and the potential of contract services versus direct hiring.

**6. Redevelopment Ready Community (RRC)**

Scott Czasak, City Manager, provided a list of requirements and issues that need to be addressed prior to becoming an RRC.

**ADDITIONAL ITEMS:**

The new Downtown Development Authority Assistant, Paige Rushlo, started January 13, 2025.

**Motion by Oedy, seconded by White to adjourn the meeting at 8:30 p.m.**  
**Motion carried.**

Jana Brown  
Deputy City Clerk